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| Committee | Dated: |
| Summit Group Procurement Sub Committee Finance Committee | 24 February 2020 24 March 2020 21 April 2020 |
| Subject: City Procurement Strategy 2020-2024 | Public |
| Report of: The Chamberlain | For Decision |
| Report author: Chris Bell, Commercial Director, Chamberlain's | |

Summary

City Procurement published the Corporation's first Procurement Strategy in 2015. This paper introduces our new second-generation procurement strategy for the period of 2020-2024. It aims to build on the foundations of its predecessor and the achievements made over the last four years. The existing service is to be augmented with a range of value-added services that not only sustain a best in class procurement function but will increase its understanding of customer, corporate and supplier needs by developing our people, stakeholders and services. In doing so, it will maximise the opportunity to deliver real outcomes to the strategic, operational and financial health of the City Corporation for the next four years and beyond.

The City Procurement Strategy document includes the following sections:

1. A Foreword
2. Our service offerings
3. A review of achievements and the foundations established since 2015
4. The Strategy
5. How we will achieve this strategy
6. Measuring the success of this strategy
7. Supporting appendices *including the key actions plan*

The summary of the component parts of the new strategy are as follows:

Our vision - The City of London's procurement activities deliver robust, innovative and responsible outputs that further mature the Corporation's commercial performance.

Our target outcomes

1. Our key people across the organisation are upskilled in Commercialism, contract management and procurement.
2. Sustainable cost assurance is guaranteed for the future.
3. Opportunities to leverage responsible outcomes are maximised.
4. Our services provide what is needed and are easy to use.

Our service values *(these underpin everything we do)*

- a) Value for money is ensured.
- b) Operational excellence delivered through the highest of levels of customer service.
- c) Responsible business embedded by having Responsible Procurement practices at the heart of all we deliver.
- d) The organisation's assurance and risk are managed proportionally.

The City Procurement Strategy 2020-2024 can be found at Appendix 1.

Recommendation

Members of Procurement Sub are asked to:

- 1. Approve the City Procurement Strategy 2020-2024.
- 2. Approve the publication of the City Procurement Strategy 2020-2024 document on the City of London Corporation website.

Main Report

Background

- 1. City Procurement published the corporation's first procurement strategy in 2015.
- 2. The City Procurement's 2015-2019 Strategy was developed to ensure the Corporation put in place the foundation stones to allow a best in class procurement service to be developed during the initial years of this new corporate function.
- 3. This paper introduces our new second-generation procurement strategy for the period of 2020-2024 and illustrates where the organisation is on the Procurement Maturity curve.
- 4. It aims to build on the foundations of its predecessor and the achievements made over the last four years. The existing service is to be augmented with a range of value-added services that not only sustain a best in class procurement function but will increase its understanding of customer, corporate and supplier needs by developing our people, stakeholders and services. In doing so, it will maximise the opportunity to deliver real outcomes to the strategic, operational and financial health of the City Corporation for the next four years and beyond.

City Procurement Strategy 2020-2024

- 5. This report presents, at Appendix 1, the City Procurement Strategy 2020-2024.
- 6. The City Procurement Strategy document includes the following sections:
 - a. A Foreword
 - b. Our service offerings
 - c. A review of achievements and the foundations established since 2015
 - d. The Strategy
 - e. How we will achieve this strategy

- f. Measuring the success of this strategy
- g. Supporting appendices *including the key actions plan*

7. The summary of the component parts of the new strategy are as follows:

- a. **Our vision** - The City of London's procurement activities deliver robust, innovative and responsible outputs that further mature the Corporation's commercial performance.
- b. **Our target outcomes**
 - i. Our key people across the organisation are upskilled in Commercialism, contract management and procurement.
 - ii. Sustainable cost assurance is guaranteed for the future.
 - iii. Opportunities to leverage responsible outcomes are maximised.
 - iv. Our services provide what is needed and are easy to use.
- c. **Our service values** (*these underpin everything we do*)
 - i. Value for money is ensured.
 - ii. Operational excellence delivered through the highest of levels of customer service.
 - iii. Responsible business embedded by having Responsible Procurement practices at the heart of all we deliver
 - iv. The organisation's assurance and risk are managed proportionally.

Corporate & Strategic Implications

- 8. As a corporate service, our activities support delivery across all outcomes in the Corporate Plan, although a mapping exercise in conjunction with the corporate strategy team has identified that our strategic targeted outcomes directly impacts on the Corporate Plan outcomes of: *Businesses are trusted and socially and environmentally responsible; inspiring enterprise, excellence, creativity and collaboration; we are a global hub for innovation in finance and professional services, commerce and culture; we have access to the skills and talent we need and we are digitally and physically well-connected and responsive.*

Conclusion

- 1. The report presents the revised City Procurement Strategy 2020-2024 which is to be adopted from April 2020 with service planning and corporate policies and processes adapted to facilitate the new strategy being in place from April 2020.

Appendices

- Appendix 1 – The City Procurement Strategy 2020-2024

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